



New Jersey Office of the Attorney General

Division of Consumer Affairs

Board of Pharmacy

124 Halsey Street, 6th Floor, Newark, NJ 07102

(973) 504-6450

**Request for Sponsor Approval for a
Continuing Education Credit Program/Course**

Pursuant to N.J.A.C. 13:39-3A.6(a), a continuing education sponsor shall receive prior Board approval for a program or course if the sponsor provides, in writing on a form provided by the Board, information which demonstrates that the program or course meets all of the requirements set forth.

The sponsor fee is **\$50.00 per program or course**. Complete and submit the form below with the **required fee, and all of the other requested information**.

Please print or type **CLEARLY**.

Contact Person : _____

Telephone number: _____
(include area code)

E-mail address: _____

Course Title/Event: _____

Sponsoring organization

Street Address

City

State

ZIP Code

Date of Program: _____ Location: _____ Time: _____

How many credits are requested for this program? _____

Please indicate with a check mark the category in which credits are being applied.

Type of Course: ☐ Home study ☐ Live with speaker ☐ Other

Brief Description of Program: _____

Program Objectives: _____

Is this program part of any other event such as a convention or dinner meeting? ☐ Yes ☐ No

Has the sponsor conducted any previously accredited programs? ☐ Yes ☐ No

Has this program been submitted in any other state? ☐ Yes ☐ No

Where? _____ How many credits were granted? _____

Has this program been previously approved? ☐ Yes ☐ No

Are audiovisual aids used in this program? ☐ Yes ☐ No

Room arrangements: ☐ Classroom ☐ Auditorium ☐ Conference Style

Name and credentials of each speaker: (Please attach the curriculum vitae for each speaker noted.)

1. _____
Full Name and Title Degree

2. _____
Full Name and Title Degree

3. _____
Full Name and Title Degree

4. _____
Full Name and Title Degree

Signature: _____

The signature of the person completing this form acknowledges responsibility to the sponsoring organization for the proper execution of the program as described in this form.